

## **AGENDA**

<b>Committee</b>	DEMOCRATIC SERVICES COMMITTEE
<b>Date &amp; Time of Meeting</b>	THURSDAY 14 FEBRUARY 2013 AT <b>2.00PM</b>
<b>Venue</b>	COMMITTEE ROOM 4, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	County Councillor Cowan (Chairperson).  County Councillors Ali, Chaundy, Furlong, Goddard, Holland, Hyde, Keith Jones, Margaret Jones, Marshall, McKerlich and Benjamin Thomas.

- 1. Apologies for Absence.**
- 2. Declarations of Interest** - to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.
- 3. Minutes.**  
To approve the minutes of the meeting 22 January 2013 – copy attached
- 4. Draft Template Annual Reports by Members of a Local Authority**
- 5. Wales Charter for Members Support and Development – for discussion**
- 6. Work Programme – Update**
- 7. Joint Meeting of the Democratic Services Committee and Standards and Ethics Committee**

**JON HOUSE**  
**Chief Executive**  
**7 February 2013**

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